Important information - functional capacity assessment

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"The Functional Capacity Evaluation Process consists of evaluation procedures, questionnaires, and observations, which document the patient's ability to perform work from a physical, medical, behavioral, and ergonomic perspective. This process will help to determine if that worker can return to work safely."

During a medical-legal assessment an Occupational Therapist is commissioned by a legal practitioner to complete assessments and to provide a report that describes the impact of the injuries the claimant sustained in the accident on his/her functioning and participation in activities of daily living, including his/her personal independence, leisure and work and to make recommendations in terms of assistive devices and adaptations needed as a result of injuries sustained. Commonly used for personal injuries, medical negligence and child / family law

A functional capacity evaluation consists of three components:

- 1. Clinical Interview
- 2. Assessment
- 3. Scoring and interpretation of test results as well as the compilation of the assessment report

In some instances a site visit (either at home or work) may be required.

Please note that the assessment will take place over two days:

On day 1 (Monday/Wednesday) you/your client will report to the practice at 08:00 for your/their intake interview.

When you/your client arrive at the practice kindly park your vehicle on the paving on the sidewalk and proceed to the office at the end of the driveway where we will commence the clinical interview.

During this interview we will discuss:

• The client's family background.

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- The client's medical history and any events/accidents that necessitated the assessment.
- The client's educational background.
- The client's vocational background.
- The client's personal independence.
- The client's recreation/leisure.

There will be several self-rating questionnaires completed on site and a health screening will be conducted to ensure that you/your client are fit to participate in a physical assessment.

On day 2 (Tuesday/Thursday) you/your client will again report to the practice at 08:00 where the assessment will take place.

Please make sure that you/your client are wearing comfortable clothes that do not restrict movement.

In order to secure your/your client's appointment the following will be required:

- 1. Complete the online patient agreement.
- 2. Upload the following documents:
 - i. Client's identity document
 - ii. Client's proof of residence
 - iii. Client's medical records
 - iv. Expert's reports (if available)
 - v. Client's updated and comprehensive CV
 - vi. Client's job description of the position held at the time of the accident/incident.
 - vii. Client's job description of his/her current position.
 - viii. Client's salary advice at the time of the accident/incident.
 - ix. Client's latest salary advice.
 - x. Proof of payment (reservation fee)

Costs involved:

- R2,500 non-refundable reservation fee to secure your/your client's booking. The
 reservation fee will be deducted from the amount due after the FCE has been
 completed.
- 4 hour FCE: Four hours are usually sufficient if the client has a single injury. = R5,000
- 6 hour FCE: Six hours provides us with enough time should the client have multiple injuries, especially if there are physical and cognitive components = R7,500

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- 8 hour FCE: Only required in extreme circumstances. = R10,000
- FCE Report = R2,500
- Medical Legal Report = R5,000

For a straight forward FCE it will be R7,500, but you should budget for R10,000 - most assessments take at least six hours.

I will require the R2,500 deposit to secure the booking and the balance once the assessment has been done. No reports will be released before payment has been made in full.

My banking details are:

- Account holder: LU Kubannek
- Bank: Standard Bank
- Branch: Polokwane Square
- Branch code: 05 25 48
- Account number: 030 232 147 (cheque account)
- Reference: FCE/your/your client's name and surname/date of the assessment (e.g. FCE/Pieter Kubannek/2024-01-15)

I trust that you find the above in order.

Please do not hesitate to contact me should you require any additional information.

Kind Regards,

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